



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
U.S. ARMY INTELLIGENCE & SECURITY COMMAND  
500TH MILITARY INTELLIGENCE BRIGADE  
SCHOFIELD BARRACKS, HI 96857-5300

IAPD-PE

16 June 2006

MEMORANDUM FOR ALL 500<sup>th</sup> MILITARY INTELLIGENCE BRIGADE MEMBERS

SUBJECT: Serious Incident Reporting (SIR) Policy

1. References:

- a. AR 190-40, Serious Incident Report, 15 June 2005.
- b. INSCOM Policy Memorandum #7, Serious Incident Reporting.

2. IAW references Commanders are required to report serious incidents that occur in their command. A serious incident is defined as "any actual or alleged incident, accident, misconduct, or act, primarily criminal in nature, that because of its nature, gravity, potential of adverse publicity, or potential consequences warrants timely notice to HQDA." In addition to SIR criteria addressed in AR 190-40, report all incidents involving:

- suicides/attempted suicides
- suspected or known defections of 500<sup>th</sup> MI Bde personnel
- narcotics-related incidents
- DWIs
- child or spouse abuse cases

3. In addition to local chain-of-command notification, commanders must submit SIR/adverse incident reports through the Brigade Safety Officer as soon as information is available.

4. This memorandum supersedes all previous SIR reporting policies

5. Point of contact is Mr. Scott Kennedy, Brigade Safety Office, 655-6082 ext 2.

STEVEN R. GROVE  
COL, MI  
Commanding